

St Joseph's Catholic Academy

Headteacher: Mr J Crowe

Chair of Local Governing Committee: Mrs G Kilgour

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7th February 2025

Dear Parent/Guardian,

Re: Year 9 Parents' Evening

We wish to invite you to attend the annual Year 9 Parents' Evening on Thursday 20th February 2025 from 3-6pm. You can book appointments to discuss your child's progress in their subjects on Arbor. Members of the Senior Leadership Team will be available for any other issues you would like to discuss.

On this day the school day will finish early at 2pm for all students. The scholars' buses have been booked to pick up students; however, if your child has other arrangements for travel, please make sure these are adjusted for the early finish. Any student unable to go home at 2pm will be able to stay in school doing supervised study until 3pm to await collection. If you require assistance with this change in travel arrangements, please contact your child's Head of House.

Making bookings

We use Arbor to book appointments with your child's teachers. From today (07/02/25) at 3 pm until Thursday 13/02/25 at 3 pm, you can book appointments via the Arbor app. Your child's teachers are already populated in the booking system for your convenience. I would recommend booking your appointments sooner rather than later, as staff have a limited number of appointment slots in this 3-hour window.

Parents' Evening is an important event, and it is your chance to discuss any concerns you have about your child's progress in Year 9 and transition into KS4. It is intended that your child should accompany you to the Parents' Evening. If you cannot attend the Parents' Evening, then we will not be able to provide written feedback on your child's progress: you will receive their end of cycle report at the end of this term.

If you have any further queries regarding your child's progress or the Parents' Evening, please do not hesitate to contact the relevant Head of House.

Thank you for your continued support.

Yours faithfully,

Mr MA Simpson
Assistant Headteacher (Curriculum & Data)

Caritas Christi Urget Nos — The love of Christ spurs us on

