

St. Joseph's Catholic Academy

Headteacher: Mr J Crowe

Chair of Local Governing Committee: Mrs G Kilgour

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15th November 2024

Dear Parent/Guardian,

Re: Year 11 Parents' Evening

We wish to invite you to attend the annual Year 11 Parents' Evening on Tuesday 26th November 2024 from 3-6pm. You can book appointments to discuss your child's progress in their subjects on Arbor. The Headteacher and other members of the Senior Leadership Team will be available for any other issues you would like to discuss.

On this day the school day will finish early at 2pm for all students. The scholars' buses have been booked to pick up students; however, if your child has other arrangements for travel please make sure these are adjusted for the early finish. Any student unable to go home at 2pm will be able to stay in school doing supervised study until 3pm to await collection. If you require assistance with this change in travel arrangements please contact your child's Head of House.

Making bookings

We use Arbor to book appointments with your child's teachers. From today (15/11/24) at 3 pm until Wednesday 20/11/24 at 3 pm, you can book appointments via the Arbor app. Your child's teachers are already populated in the booking system for your convenience. I would recommend booking your appointments sooner rather than later, as staff have a limited number of appointment slots in this 3-hour window.

Parents' Evening is an important event and it is your chance to discuss any concerns you have about your child's progress this year and moving forward in their GCSEs. It is intended that your child should accompany you to the Parents' Evening. If you cannot attend the Parents' Evening then we will not be able to provide written feedback on your child's progress; you will receive their end of cycle report at the end of the term.

If you have any further queries regarding your child's progress or the Parents' Evening please do not hesitate to contact the relevant Head of House.

Thank you for your continued support.

Yours faithfully,

Mr MA Simpson
Assistant Headteacher (Curriculum & Data)

Caritas Christi Urget Nos — The love of Christ spurs us on