

St Joseph's Catholic Academy

A Leading Edge Technology & Applied Learning College
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Headteacher: Mr P Mitchell
Chair of Governors: Mrs G Kilgour

Date: 30/11/2020

Dear Parent / Carer,

On the 10th December we will be hosting our year 11 parents' evening. Due to the COVID restrictions, this will be a virtual parents' evening. Traditionally, parents' evenings are held after school hours from 4pm – 6pm with pupils making appointments with their teachers for face to face meetings. This usually provides staff and parents flexibility to squeeze in extra appointments if required. With the online booking system, this will not be possible and a two-hour online appointment system would not provide enough time for some staff to see all of the parents of students they teach.

As a consequence, **on Thursday 10th December, school will be finishing at an earlier time of 2pm for all pupils** to enable our virtual parents' evening to begin at an earlier time of 3pm. The scholars buses will be at school for 2pm for students. Any pupil unable to go home at 2pm will be able to stay in school doing supervised study in their bubble area until 3 pm. There will be a second scholars bus at 3pm for these students if required. If your child is needing to stay in school until 3pm, can you please email your child's Head of House by Tuesday 8th December with the information detailed below.

If you have any questions or queries, please contact your child's Head of House.

Yours sincerely

Mr P Mitchell
Headteacher

Email detail required for Head of House:

My son / daughter will need to stay in school on Thursday 10th December until 3pm.

Child's name:

Year/Registration Group:

Parents/Carers: Stay Alert. Keep your child at home if they have Covid-19 symptoms. Stay Safe.